



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

Head's Hello

Oak class have been down to St. Bartholomew's Church this week to join in with the 'Harvest Experience'. They had a super time learning about the bounty of the sea as well as the land. Rev'd Shelia emailed to say *"your children were absolutely brilliant yesterday when they visited the Experience Harvest in St Barts. They were polite well behaved and they listened intently and took part. And your window display is fantastic."* I have put a picture of our harvest window display on our twitter page @lostwithiel_plt

On Thursday we celebrated Roald Dahl day with all of the children taking part in creative writing and craft projects.

Today is 'National Teaching Assistants Day' and I would like to take the opportunity to say a big 'Thank you' to all of our teaching assistants who work tirelessly for the children at Lostwithiel School. Wishing you all a relaxing weekend.

Kate Webber

Acting Head teacher

THIS WEEK'S STAR LEARNERS

Apple - All of Apple Class
Cherry - Ruby-May and Nicolas
Oak- Cyra and Taylor
Willow - Chase and Archie
Beech - Matilda and Daisy
Maple - Mason and Imogen
Conkers- Jasmine, Theo, Jack and Fred

This week's attendance:

Apple: 98.55%
Cherry: 94.4%
Oak: 98.15%
Willow: 93.06%
Beech: 97.92%
Maple: 92.75%
Conkers: 100%

Absence request for children

We would like to remind parents that if you are planning to take your child/children out of school during term time (other than medical appointments) we do require a completed absence form returned to the school office at least 14 days before the planned absence. We have attached the absence information to this letter and our full policy is on the website. Forms can be collected from the school office. Please remember our inset days are from 3rd June to the 7th June 2019 (the full week after May half-term) which will be an ideal time to use for a family holiday .

Last day of half term—**Friday 19th October 2018**—Half term: Monday 22nd to Friday 26th October

Return to school— **Monday 29th October 2018**



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DATES FOR YOUR DIARY (Please check every week for new events being added)

OCTOBER

Monday 22nd to Friday 26th—Half term week

CATERLINK AUTUMN TERM MENU 2018

Copies of the menu were sent home with your child this week. Please note the change to Fridays: 24 Sept, 15 Oct, 12 Nov, 3 Dec that the option for main 1 is fish fingers with chips (previously a choice between fish fingers and chips or fish cake and chips).

PARKING REMINDER

Please do not park in front of the two garages below pre-school. These are privately owned and access is required. We appreciate that parking at the beginning and end of the day can be difficult so please allow enough time if you have to park away from the school and walk as we have had complaints from local residents about where some cars have been parked.

CLUB REGISTERS NOW CLOSED

The registers for the Sports After School Clubs are closed and we will be unable to accept any more requests for a child to join a club this term. Children will have another opportunity in January should they wish to join a sports club. All clubs will start on Monday 17th September apart from netball which will start on Tuesday 25th September. The clubs will end this term during the week commencing 10th December.

HARVEST ASSEMBLY

On Thursday 27th September Key Stage 2 are going to hold a Harvest Assembly for our younger children. All children are welcome to bring into school a small harvest donation for that will be taken to the Food bank.

TRANSFER TO SECONDARY 2019

Leaflets have been sent home with your year 6 child this week. We have attached a scanned copy to this newsletter and we have spare copies in the School Office.

Please note the closing date for applications:

31 October 2018

Dates for open days at Fowey River Academy and Bodmin College are being finalised and we will advise you when they are confirmed.



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Applying for a secondary school place for September 2019

Special Educational Needs

If an Education, Health and Care (EHC) Plan has been issued for your child you do not need to complete an application form. Please contact the Statutory SEN Service for more information: Tel: **01872 324242** Email: **statutorysen@cornwall.gov.uk**

1 Decide on your preferred schools

You are strongly advised to name **three** preferences on the application form. **Naming a second or third preference does not give you any less chance of getting a place at your preferred school.** When making your decision you should...

...think about **how you will get your child to school.** Go to **www.cornwall.gov.uk/schooltransport** for more information on whether your child would be entitled to transport to school.

...look at the **admission arrangements** on our website that will be used to allocate places for each school.

...consider naming your **nearest or designated school** as one of your preferences. You can find your nearest or designated school on our website.

...look at the detailed **admissions information** on our website, also available on request.

2 Submit your application by 31 October 2018

Apply online at **www.cornwall.gov.uk/admissions**

3 Wait to find out which school you have been allocated

If you applied on time you will be notified of your allocation on **National Offer Day: 1 March 2019. Apply on time!** Late applications will only be dealt with after National Offer Day and there may not be any places left at your preferred schools.



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The
deadline for
applications
is 31 October
2018

Transfer to secondary school September 2019

Applying for a place in year seven at a secondary school

Information and guidance

Website and application form: www.cornwall.gov.uk/admissions

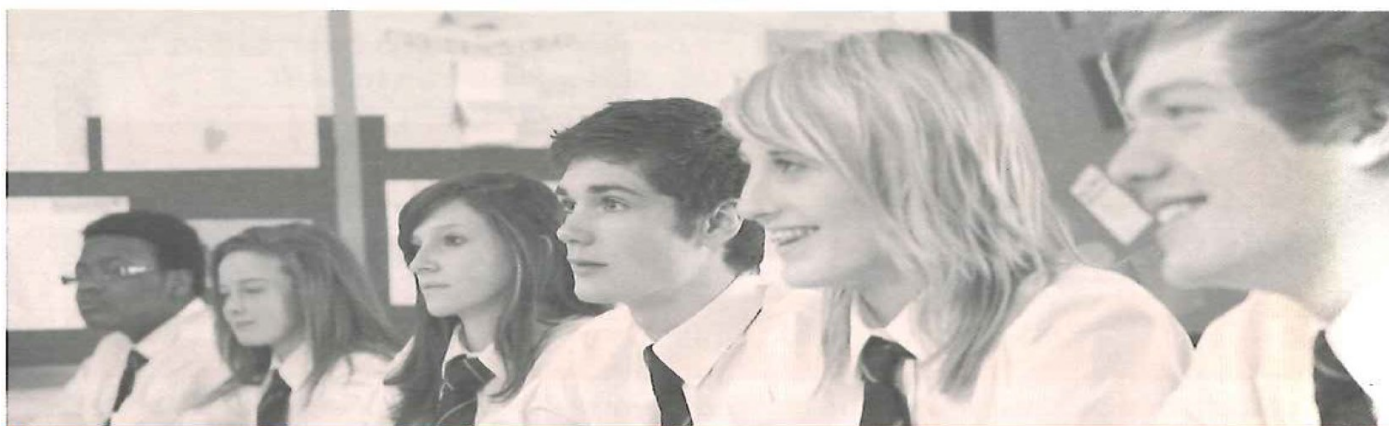
Email: schooladmissions@cornwall.gov.uk

Post: **School Admissions Team, County Hall, Truro, TR1 3AY**

Telephone: **0300 1234 101**

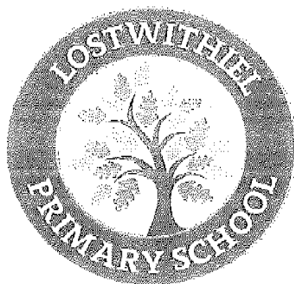
Need help with your application?

Contact the Family Information Service on **0800 587 8191**



www.cornwall.gov.uk





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PRIDE
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9 February 2018

Dear Parents and Carers,

I am writing to you to update you on the following attendance procedures we have put in place after agreeing a new attendance policy with the local governing body. Although we know that most families work really hard to ensure their children are at school every day, on time, average attendance at Lostwithiel Primary School is below the national average for England. Our school attendance target this year is 96.5%. We have now created a policy and system for when children's attendance falls below 95%. We are sharing this with you so that we can ensure the challenging of non-attendance is fair and consistent. Most children have excellent attendance and we want to thank all those families who make every effort to support this.

Lostwithiel School will now be referring unauthorised holidays of 10 sessions (5 school days) or more to Cornwall Council Education Welfare Service. This will be common practice from Easter 2018. This decision has been strongly recommended by the Regional Schools Commission, who visited our school in September and identified absence, particularly term time holidays, as an issue that is negatively affecting the outcomes of pupil at our school. This has been considered carefully by the school governors, senior leaders and the Peninsula Learning Trust.

The Department of Education no longer allows headteachers to grant any leave of absence during term time unless there are exceptional circumstances. If you consider that your request for absence is exceptional you will need to complete the request from the school office. Letters and emails requesting holiday will not be accepted. A response will be sent to you as soon as possible.

If leave is not authorised and you nevertheless withdraw your child from school, the absence will be recorded as unauthorised absence and you will be committing an offence under the Education Act 1996. We will then refer the matter to Cornwall Council who may decide to take legal action against you. The Penalty Notice Officer will consider requests when attendance is or would fall to below 94.5%. They will look at your child's current attendance and their attendance of the previous academic year. You can find further details on this on our website.

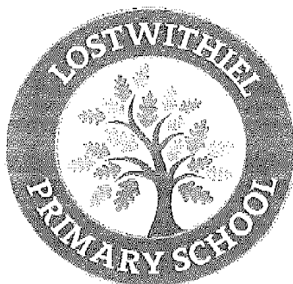
A Penalty Notice can be issued under Section 444A and 444B of the Education Act 1996. This carries a fine of £60 if paid within 21 days or £120 if paid after this but within 28 days. Failure to pay the Penalty Notice may result in Court action. Persistent absences not authorised by the school may result in a prosecution in the Magistrates Court, leading to fines up to £2,500 and/or custodial sentences. Please note that a Penalty is issued to each parent for each child taken out of school. Cases of ongoing and entrenched cases of poor attendance are dealt with separately by the school and EWS. Processes for this can be found on our website.

Celebrating Good Attendance:

We listened to feedback from parents and pupils last term and will be changing the way we celebrate good attendance. Instead of weekly class awards which caused concern for some children and families, we will be introducing a whole school half termly target of 96.5%. If the whole school reach this target, *all* pupils will celebrate together at the end of the term with a special celebration disco. We will still publish class attendance weekly in the newsletter to raise awareness of class attendance.

Headteacher: Natalie Simmonds

Lostwithiel School is part of the Peninsula Learning Trust, a company limited by guarantee. Registered in England and Wales at Unit 18, St Austell Business Park, Treverbyn Road, Carclaze, St Austell, Cornwall, PL25 4FD. Company number 07565242. An exempt charity.



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Absence Reports and Requests

If you know your child is going to be absent from school you should contact the office and leave a message. If a child is absent without a reason, we will ring their named contacts to establish the reason for absence.

Following Department for Education guidance, we ask that all medical appointments be made outside of school hours. If this is not possible, please make sure the office have a copy of the appointment letter for your child's file. We will expect your child to be at school before and after the appointment (e.g. for an 11am appointment, we would expect your child to be collected at 10:30 and then returned to school for afternoon lessons).

Formal Steps to Challenge Non-Attendance

When attendance is not good enough we will meet with parents to discuss how it can be improved. If attendance still doesn't improve, we will take steps to challenge this, which ultimately may include prosecution, issued by Cornwall Council.

Attendance drops below 95%	Letter A sent home Phone call and/or meeting with school to establish causes of absence and how we can support this
Attendance drops below 93%	Letter B sent home No further absence for illness will be authorised, without a doctor's letter. Meeting with class teacher and headteacher to establish an improving attendance plan
Attendance drops below 90%	Child is classed as persistently absent, which we must report to the local authority. Meeting with head teacher and local authority for an education planning meeting. 100 day monitoring period- if attendance improves we will continue to monitor, if your child misses 10% of sessions during this period we will begin proceedings with EWS to prosecute

No-one wants to fine or prosecute parents (to be clear, any funds raised from this do not come back to the school so there is no financial incentive for schools to take this route) but we know that children need to be at school to achieve well. I hope never to need to take this action at Lostwithiel Primary School. Please come and talk to us if there are reasons why your child is not attending school regularly. It is much better to work with us early on, so that children do not become persistently absent.

Our Attendance policy, copies of our letters and information about penalty notices from county are available on our website attendance page.

http://www.lostwithiel.cornwall.sch.uk/website/attendance_information_/333894

Yours Sincerely

Natalie Simmonds

Headteacher: Natalie Simmonds

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LOSTWITHIEL SCHOOL UNIFORM

April 2018

Dear parent/carers

As you may know we have changed our school logo from the bridge logo to the tree logo you see on this letter. As a school that is trying hard to sustain our numbers, it is important that parents from Lostwithiel and outside the community can see that our school has an outdoor learning ethos, is a forest school that is underpinned by our 5 P values. We often found visitors or potential parents would know nothing about our outdoor areas or forest school. We hope that this logo shows what we offer more clearly. To reinforce this message further, we will be changing our uniform to a forest green colour. The new uniform will have the new logo.

The new dark green uniform will take effect from September 2018 however we would like to stress that there will be a transition period and that we do not expect parents/carers to purchase the new uniform unless they are intending to buy new items anyway. The existing red uniform that you currently own can still be worn until items need to be replaced. The school office have an item of clothing in the new colour should you wish to look at it.

Wovina will continue to sell the Lostwithiel School uniform items and the new green uniform will be available to purchase after the 21st May 2018. The uniform will not be stocked in their shop for general sale so all items will need to be pre-ordered. Items can be posted (for a purchase of under £20 please allow £2.50 for postage and packing) or you can call at Wovina to collect the items personally (please allow up to 14 days for items to be ordered). For those parents who do not have internet access Wovina will accept telephone orders.

Wovina, 1-3 Omaha Road, Bodmin, PL31 1ER, Tel: 01208 833070, www.wovina.com.

The current Wovina prices for items showing the Lostwithiel School logo are:

**Full zip fleece: £13.00, Sweatshirt: £8.60, Cardigan (sweatshirt material) £11.45, PE T shirt: £4.10,
PE Bag: £3.85, Book Bag: £4.50.**

We would like to reiterate our school uniform policy:

Shoes

Plain black sensible shoes (no logo) – **No** canvas shoes, training shoes, boots, open toed or backless shoes.

Sock/Tights

black tights, white or black socks

Uniform

Black skirt or trousers (no jeans/leggings/jeggings)

Dark green polo shirt or white shirt/blouse (no white polo shirts)

Dark green jumpers/cardigans

Items with Lostwithiel school logo: dark green fleece, dark green sweatshirt, dark green cardigan (sweatshirt material)

In warmer weather : dark green and white check summer dress, black tailored shorts

PE

Black shorts or black track suit bottoms, black PE skirt or black skirt

Training shoes

Items with Lostwithiel School logo: dark green PE T shirt

Thank you for your continued support with our policies.



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LOSTWITHIEL SCHOOL TRAVEL AND SAFETY

29th January 2018

Dear Parents and Carers,

Governors and school staff are very concerned about the safety and congestion on Bodmin Hill and around the school car park at drop off and pick up times.

We have taken the following actions to try and improve the safety and organisation of these very busy times of the day.

- Staff members will no longer park on the left side of the car park. This area will be kept free to allow drivers with a disabled badge easy access to the spaces provided. It will also allow turning room for the taxis that provide transport from the county council.
- A member of staff will do a car park duty from 8:45 am to 9 am. This will be to ensure safe drop off in and around the car park.

Staff members, disabled badge holders, taxis and child care providers will be allowed access to the car park.

We politely ask all other parents and carers:

- Do not enter the carpark to 'drop off' or park your car. Please park away from the school car park and gate to ease congestion
- Do not park or stop on the yellow zig zags outside the school entrance. This is illegal and is dangerous as it blocks the entrance and line of sight for pedestrians and other drivers
- Drive slowly and considerately on Bodmin Hill for the safety of pedestrians and children.

Natalie Simmonds
Head Teacher



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HOLIDAY AND SCHOOL CLOSURE DATES FOR SCHOOL YEAR 2018-2019

Please note in addition to the school term dates below, Lostwithiel School will also be closed for staff training days from Monday 3rd June to Friday 7th June, inclusive 2019.

Cornwall Council

2018/19 school term dates for community and voluntary-controlled schools



September 2018						
Mon		3	10	17	24	
Tue		4	11	18	25	
Wed		5	12	19	26	
Thurs		6	13	20	27	
Fri		7	14	21	28	
Sat	1	8	15	22	29	
Sun	2	9	16	23	30	

October 2018						
Mon	1	8	15	22	29	
Tue	2	9	16	23	30	
Wed	3	10	17	24	31	
Thurs	4	11	18	25		
Fri	5	12	19	26		
Sat	6	13	20	27		
Sun	7	14	21	28		

November 2018						
Mon		5	12	19	26	
Tue		6	13	20	27	
Wed		7	14	21	28	
Thurs	1	8	15	22	29	
Fri	2	9	16	23	30	
Sat	3	10	17	24		
Sun	4	11	18	25		

School holidays

Bank holidays

Christmas Day	25 December 2018
Boxing Day	26 December 2018
New Year's Day	01 January 2019
Good Friday	19 April 2019
Easter Monday	22 April 2019
Early May Holiday	06 May 2019
Spring Bank Holiday	27 May 2019
Summer Bank Holiday	26 August 2019

AUTUMN TERM 2018 (73 days)

04 September - 20 December
(Half term 22 - 26 October)

SPRING TERM 2019 (60 days)

07 January - 05 April
(Half term 18 - 22 February)

SUMMER TERM 2019 (62 days)

23 April - 25 July
(Half term 27 May - 31 May)

December 2018						
Mon		3	10	17	24	31
Tue		4	11	18	25	
Wed		5	12	19	26	
Thurs		6	13	20	27	
Fri		7	14	21	28	
Sat	1	8	15	22	29	
Sun	2	9	16	23	30	

January 2019						
Mon		7	14	21	28	
Tue	1	8	15	22	29	
Wed	2	9	16	23	30	
Thurs	3	10	17	24	31	
Fri	4	11	18	25		
Sat	5	12	19	26		
Sun	6	13	20	27		

February 2019						
Mon		4	11	18	25	
Tue		5	12	19	26	
Wed		6	13	20	27	
Thurs		7	14	21	28	
Fri	1	8	15	22		
Sat	2	9	16	23		
Sun	3	10	17	24		

March 2019						
Mon		4	11	18	25	
Tue		5	12	19	26	
Wed		6	13	20	27	
Thurs		7	14	21	28	
Fri	1	8	15	22	29	
Sat	2	9	16	23	30	
Sun	3	10	17	24	31	

April 2019						
Mon	1	8	15	22	29	
Tue	2	9	16	23	30	
Wed	3	10	17	24		
Thurs	4	11	18	25		
Fri	5	12	19	26		
Sat	6	13	20	27		
Sun	7	14	21	28		

May 2019						
Mon		6	13	20	27	
Tue		7	14	21	28	
Wed	1	8	15	22	29	
Thurs	2	9	16	23	30	
Fri	3	10	17	24	31	
Sat	4	11	18	25		
Sun	5	12	19	26		

June 2019						
Mon		3	10	17	24	
Tue		4	11	18	25	
Wed		5	12	19	26	
Thurs		6	13	20	27	
Fri		7	14	21	28	
Sat	1	8	15	22	29	
Sun	2	9	16	23	30	

July 2019						
Mon	1	8	15	22	29	
Tue	2	9	16	23	30	
Wed	3	10	17	24	31	
Thurs	4	11	18	25		
Fri	5	12	19	26		
Sat	6	13	20	27		
Sun	7	14	21	28		

August 2019						
Mon		5	12	19	26	
Tue		6	13	20	27	
Wed		7	14	21	28	
Thurs	1	8	15	22	29	
Fri	2	9	16	23	30	
Sat	3	10	17	24	31	
Sun	4	11	18	25		

195 days are included on the school calendar. Schools will be open to pupils for 190 days. The 5 additional days are allotted for In-Service Training.

Please note Lostwithiel will be closed to pupils from Monday 3 June to Friday 7th June inclusive for staff training (inset) days.