

Lostwithiel Primary School

Newsletter FRIDAY 11th September 2020



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

Heads Hello

A warm welcome back to all of the pupils, staff, parents and carers. It has been utterly wonderful to have all of the children back in school. Thank you for baring with us as we try to balance the measures put in place with the demands of school life, learning and fun.

We will be constantly reviewing measures and adapting our risk controls in line with (often changing) government guidelines. Please do read the weekly newsletters as this will be the way we communicate any changes. If you require a paper copy put in book bags please do let the office know. Otherwise, the newsletter will come via email and be put on the school website weekly.

By far the biggest logistical challenge is drop off and pick up times. With our narrow road on the hill, we understand parking and keeping a distance is very challenging. With this in mind we will be making the following changes to drop off and pick up time **from Monday 14th September** to allow teachers in each bubble to have time to touch base with parents on a daily basis and to allow one class from each bubble to leave at a time. Please come at your allotted time, and not before, to avoid congestion on the walkways. The gates will not open until the time stated. If you have siblings with different times, talk to the class teachers and we can organise for older siblings to go to the gate of the younger ones so they leave at the same time.

Thank you in advance for your understanding.

Drop off Times

Apple Class: 9:00 am

Cherry Class 8:45 am

Oak Class: 8:50 am

Beech Class: 8:50 am

Maple and Conkers can be dropped at the top gate from 8:40 am where Ms Simmonds will be on duty

Pick Up Times

Apple Class: 3:00

Cherry Class: 3:15

Oak Class: 3:00

Beech: 3:15

Maple: 3:00

Conkers: 3:15

Natalie Simmonds

Head teacher

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LOSTWITHIEL SCHOOL TERM DATES 2020/2021

Please see the school calendar in this newsletter showing school holidays, bank holidays and Lostwithiel School Inset (staff training) days. In this academic year as our school opened to children a day early we will be having 6 staff training days where our school will be closed to pupils. Our school will be closed to pupils on Friday 12th February 2021 (Friday before February half term) and the remaining five staff training days will take place during the week commencing Monday 7th June through to and including Friday 11th June 2021 which is the week after the May half term. If you are planning a family holiday please use the school holidays or the staff training week in June 2021.

ABSENCE REQUESTS AND REPORTING SICKNESS TO SCHOOL

Absence Request—We would like to remind parents that if you are planning to take your child/children out of school during term time we do require a completed absence form returned to the school office at least 14 days before the planned absence. Please contact the School Office for a form when required. Where you have received a letter for your child's hospital appointment we will require a copy for our records and can be emailed to the school office. Wherever possible please book any non-urgent medical appointments outside of the school day or within the school holidays.

Reporting sickness/medical appointment—Please contact the School Office in the first instance. You can do so, email or phone (please leave a message on the answer phone if you are calling out of office hours). We will advise your child's class teacher.

email: admin@lostwithielsch.org or by dojo to the office or phone 01208 872339

SCHOOL LUNCHES FROM SEPTEMBER

Lostwithiel School has changed the provider of our school meals to Chartwells. The price for a school lunch will remain at £2.32 per day and charged in the usual way to your child's Parent Pay account. If your child does not qualify for a Free School Meal please ensure there are sufficient funds on your child's account to pay for their meal **as all meals have to be paid for in advance**. If you have already pre-ordered a regular school lunch for your child we will use this meal choice until at least half term. If you have not pre-ordered a school lunch for your child but require one please advise the school office the day before the lunch is required. Please read the detailed information in this newsletter regarding the new school meals and debt policy which was issued to parents in a newsletter last term.

SECONDARY SCHOOL APPLICATIONS FOR CURRENT YEAR 6 CHILDREN

We will soon be receiving a booklet which we will give to your year 6 child to bring home. This booklet gives information on how to apply for your child's secondary school place for the September 2021 intake.

Please note that the deadline for online applications is 31st October 2020.

BREAKFAST CLUB AND AFTER SCHOOL CLUB

We are pleased to remind parents/carers that Lostwithiel School will be offering childcare provision from this term. Please read the detailed information in this newsletter regarding amendments we have had to make to our Breakfast Club and After School Club. If you have any queries please contact the school office.

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Important changes for making bookings and payments for Breakfast Club and After School Club

We are pleased to be able to offer Breakfast Club and After School Club again from September 2020. However, it has become necessary to make some changes to the way bookings are taken and payments are made. These necessary changes are so that staffing requirements and adequate arrangements can be in place in advance of those sessions. Thank you for your ongoing co-operation with our policies, it is very much appreciated.

A reminder of the sessions:

Breakfast Club

Breakfast Club is held in the school library, within the old school building, Monday to Friday from 8.00 am. If your child is booked into Breakfast Club they will have to arrive by 8.30 am to avoid crossing over with our Key Stage 2 children arriving for school. Please press the buzzer at the main entrance on arrival and a member of staff will collect your child from the gate. Breakfast Club children will be offered cereal, toast and fruit juice as normal on arrival. Please note the slight increase in price to £3.50 per session.

After School Club

After School Club is also held in the school library. All children attending are collected from their class and taken to the library. Children will be offered snacks i.e crackers, soft cheese and fruit. After School Club runs from the end of the school day to 5.30pm, Monday, Tuesday, Wednesday, Friday and 5.00 pm on Thursdays. You can collect at any time but no later than the advised finish time for the day, if a child is collected after the finish time our late collection charge of £5 will be applied to your Parent Pay account. Cost per session remains at £6.50.

How to book

You can make a booking by phoning the school office 01208 872339 (you can leave a message on the answerphone if out of office hours or during busier times), by email to admin@lostwithielsch.org or do to the school office. Whichever way you book, we will reply to you so you know whether the booking is confirmed or not. **Please note we have had to limit the number of places in Breakfast Club to 10 children maximum and After School Club to 20 places maximum so parents/carers must book in advance by at least 48 hours. Please do not bring your child to Breakfast Club without a booking as we will be unable to accept them.** If you know that you require a regular booking for your child please let us know as soon as possible as Breakfast Club and After School Club places will be allocated on a 'first come, first served' basis so we would suggest the earlier you book the better chance you have of securing a place for your child.

Cancellations

Due to the limited places available if you have made a booking and need to cancel please advise the school office as soon as possible so this place can be made available for another child. If a late cancellation is made we will apply the normal charge for the booked session.

Breakfast Club cancellation should be received by midday of the previous school day. i.e cancellation for Monday's Breakfast Club should be received by midday the previous Friday.

After School Club cancellation should be received no later midday on the same day as the booking.

How to pay

Payment is via Parent Pay for Breakfast Club and After School Club and has to be made in advance, at least the day before the booked session. **We are unable to offer the session if it has not been paid for in advance.** The payment is per session and is the same no matter how long your child is at the club on that day.

The charges are as follows:

Breakfast Club - £3.50 per session includes a choice of toast or cereal

After School Club - £6.50 includes a snack

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New Cornwall Education Learning Trust School Meals & Debt Policy

Cornwall Education Learning Trust has a new School Meals & Debt Policy which will be implemented by our school. Please see the policy statement below for parents/carers, the full policy can be found on our website. Please ensure you read the attached statement and if you have any queries regarding it contact the school office.

Cornwall Education Learning Trust policy statement for parents regarding the School Meals Debt Policy

Cornwall Education Learning Trust has adopted a strict no debt policy relating to the school meals service.

If debts are incurred, then the school budget has to pay for them. This means that money which should have been spent on the children's education is used to pay for debts incurred by parents. Every parent will agree that this is unacceptable and we request that all parents give this policy their full support.

No parent would take their child to a restaurant and expect them to be given food without paying; the same applies at school. If parents believe that their child may qualify for entitlement to Free School Meals, please complete the online form on the Cornwall Council website by visiting www.cornwall.gov.uk/education-and-learning/schools-and-colleges/school-meals/application-for-free-school-meals-and-pupil-premium. This allowance is a statutory right and it is important that you use it if you qualify. Help is available with your application; please contact the school office for more details.

Parents must pay in advance for a school lunch, using the school's Parent Pay system. Children will not be provided with a school lunch unless it has been paid for, except those that are entitled to Free School Meals. If a parent genuinely forgets to pay in advance, the school may grant a debt allowance of 1 meal. However, this debt must be paid with 1 week and future meals must be paid for in advance before any meal is provided.

For non-payment days, where the school is unable to contact the parents, and therefore has to provide the child with a lunch, the school will provide the child with a standard meal (i.e. whatever is on the menu that day). If, however, it is discovered that the child has forgotten to bring a packed lunch after the school has finished serving the main meal the school's kitchen will do their best to provide them with a cold lunch (i.e. sandwiches and fruit).

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Chartwells School Packed Lunches—thank you for those whose children are having school lunches for your pre-orders. If your child would like a school packed lunch and you haven't booked, please call the school office giving at least 24 hours notice. Thankyou.

Primary Lunch Menu

Week One

31/08, 14/09, 28/09, 12/10, 26/10

	Monday	Tuesday	Wednesday	Thursday	Friday
Hot Main Dish	Hot Dog Or Veggie Hot Dog	Cheese or Tuna Sandwich	Southern Baked Chicken Or Quorn Nugget Wrap	Ham Or Egg Sandwich	Steak or Cheese & Onion Pasty
Sides	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit
Desserts	Banana Oat Bite	Chocolate Brownie	Muffin	Flapjack	Shortbread

Week Two

7/9, 21/09, 5/10, 19/10

	Monday	Tuesday	Wednesday	Thursday	Friday
Hot Main Dish	Beef Or Quorn Burger	Tuna Or Cheese Wrap	Cheese & Tomato Pizza	Chicken Mayo Or Egg Sandwich	Sausage Roll Or Veggie Sausage Roll
Sides	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit
Desserts	Fruity Flapjack	Strawberry Sponge	Chocolate & Apricot Brownie	Oatie Cookie	Iced Sponge

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SEPTEMBER 2020							OCTOBER 2020							NOVEMBER 2020						
Mon		7	14	21	28		Mon		5	12	19	26		Mon		2	9	16	23	30
Tues	1	8	15	22	29		Tues		6	13	20	27		Tues		3	10	17	24	
Wed	2	9	16	23	30		Wed		7	14	21	28		Wed		4	11	18	25	
Thurs	3	10	17	24			Thurs	1	8	15	22	29		Thurs		5	12	19	26	
Fri	4	11	18	25			Fri	2	9	16	23	30		Fri		6	13	20	27	
Sat	5	12	19	26			Sat	3	10	17	24	31		Sat		7	14	21	28	
Sun	6	13	20	27			Sun	4	11	18	25			Sun	1	8	15	22	29	
DECEMBER 2020							JANUARY 2021							FEBRUARY 2021						
Mon		7	14	21	28		Mon		4	11	18	25		Mon	1	8	15	22		
Tues	1	8	15	22	29		Tues		5	12	19	26		Tues	2	9	16	23		
Wed	2	9	16	23	30		Wed		6	13	20	27		Wed	3	10	17	24		
Thurs	3	10	17	24	31		Thurs		7	14	21	28		Thurs	4	11	18	25		
Fri	4	11	18	25			Fri	1	8	15	22	29		Fri	5	12	19	26		
Sat	5	12	19	26			Sat	2	9	16	23	30		Sat	6	13	20	27		
Sun	6	13	20	27			Sun	3	10	17	24	31		Sun	7	14	21	28		
MARCH 2021							APRIL 2021							MAY 2021						
Mon	1	8	15	22	29		Mon		5	12	19	26		Mon		3	10	17	24	31
Tues	2	9	16	23	30		Tues		6	13	20	27		Tues		4	11	18	25	
Wed	3	10	17	24	31		Wed		7	14	21	28		Wed		5	12	19	26	
Thurs	4	11	18	25			Thurs	1	8	15	22	29		Thurs		6	13	20	27	
Fri	5	12	19	26			Fri	2	9	16	23	30		Fri		7	14	21	28	
Sat	6	13	20	27			Sat	3	10	17	24		Sat	1	8	15	22	29		
Sun	7	14	21	28			Sun	4	11	18	25		Sun	2	9	16	23	30		
JUNE 2021							JULY 2021							AUGUST 2021						
Mon		7	14	21	28		Mon		5	12	19	26		Mon		2	9	16	23	30
Tues	1	8	15	22	29		Tues		6	13	20	27		Tues		3	10	17	24	31
Wed	2	9	16	23	30		Wed		7	14	21	28		Wed		4	11	18	25	
Thurs	3	10	17	24			Thurs	1	8	15	22	29		Thurs		5	12	19	26	
Fri	4	11	18	25			Fri	2	9	16	23	30		Fri		6	13	20	27	
Sat	5	12	19	26			Sat	3	10	17	24	31		Sat		7	14	21	28	
Sun	6	13	20	27			Sun	4	11	18	25		Sun	1	8	15	22	29		

SCHOOL HOLIDAYS

BANK HOLIDAYS

Christmas Day	25th December 2020	
Boxing Day	26th December 2020	
Bank Holiday (in lieu of 26 Dec)	28th December 2020	
New Years Day	1st January 2021	
Good Friday	2nd April 2021	
Easter Monday	5th April 2021	
May Bank Holiday	3rd May 2021	
Spring Bank Holiday	31st May 2021	
Summer Bank Holiday	30th August 2021	

LOSTWITHIEL SCHOOL INSET DAYS

1 day:	Friday 12th February 2021
5 days:	Monday 7th to Friday 11th June 2021

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