



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

Heads Hello,

Firstly, I would like to say how proud I am of how well the children have come back to school and settled back into the routine of school life. Thank you so much to all of our parents and carers for being so supportive of the new drop off and pick up arrangements. It has felt so positive in school this week and I have been overwhelmed with so many lovely comments from parents and carers. We really appreciate your support and cannot thank you enough for your understanding in these unprecedented times.

With guidance from the government changing regularly, I have provided a short information guide below to help navigate some of the frequently asked questions. If you are unsure of anything at all, please contact the school office, class dojo or email.

Coronavirus Guidance

The UK Government is asking all of us to: **“Stay alert. Control the virus. Save lives.”** We will continue to provide updates and advice on this page. Please click the link below for up-to-date COVID-19 information from the government.

[Coronavirus \(COVID-19\) Back to School](#)

School attendance

From September 2020, there is a legal requirement for parents to return children to full-time education, consequently, the attendance procedure, pre-COVID-19, should be adhered to. Children can still access learning in school if they are simply under the weather with the usual winter coughs and colds. 119 can be extremely busy. To avoid lengthy waits, 119 may redirect callers to the link below for help/booking a drive-thru appointment.

www.nhs.uk/coronavirus

My child is under the weather, should they stay off school?

YES		NO
STAY AT HOME	New persistent, dry cough	Normal school attendance expectations still in place
Call 119 or visit www.gov.uk/coronavirus to arrange a test ASAP	Fever of 38 degrees plus	We will call you if their condition worsens
	Complete loss/change of smell/taste	Your child can still access learning in school if they have a runny nose, sore throat or the winter sniffles
Your complete household MUST self-isolate until you have a test result		

Last day of term: **Friday 18th December 2020**

Half Term: **Monday 26th to Friday 30th October 2020**



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

Test & Trace

Should any parent, child or staff member display any symptoms of COVID-19, they are strongly encouraged to book a test. Tests can be booked through the NHS's testing and tracing website [HERE](#). Parents **MUST** inform the school of test results **immediately**. Should test results be negative and the person feels well with no symptoms similar to COVID-19, they can stop self-isolating. Other members of the household can stop isolating too.

If someone tests positive, click [HERE](#) to follow the government's 'Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'. They must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of smell/ taste. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

If there is a positive test within the school we will inform all parents **immediately**. As a school, we then phone a dedicated DfE advice helpline who advise us on what to do next. If the school or a bubble has to close for 14 days, teachers will provide home learning through the class dojo and eschools, as we did during lockdown.

Social distancing in school

Young children are not expected to socially distance within their bubble. We will endeavour to minimise the potential for contamination with good hand hygiene and additional cleaning so far as is reasonably practical.

School visitors

Only essential visitors will be allowed to come into school and this will be *by appointment only*. Visitors will be temperature checked and will wash hands on entry. All visitors on a school site will be logged for track and trace purposes, as well as for evacuation procedures. For the first half term, there will be no volunteers in school. We will review this at half term, and keep parents updated of any changes.

PUPIL PREMIUM AND FREE SCHOOL MEALS

School Meals are currently free for all children in Key Stage 1 (Reception, Years 1 and 2). Eligibility for this is based on the child's age and is known as Universal Free School Meals. If your income is less than £16,190 and/or you are in receipt of certain benefits you should still check to see if your child is eligible for a Free School meal regardless of their age. If they are eligible the school can access additional funding for your child called Pupil Premium which can be used in various ways to help support your child e.g assistance with learning and a contribution to school trips. For eligible Free School Meal children in Key Stage 2 (Years 3, 4, 5 & 6) they will also be provided with the option of a free school meal. You can carry out a quick, no obligation check to see if you are eligible at <http://www.cornwall.gov.uk/schoolmeals>.

If your financial circumstances have changed recently your child might now be eligible for Free School Meals. If you do not have internet access, please contact the school office who can arrange for the check to be carried out.

Last day of term: Friday 18th December 2020

Half Term: Monday 26th to Friday 30th October 2020



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

INFORMATION FOR PARENTS/CARERS

STARTING SCHOOL SEPTEMBER 2021 AND SECONDARY SCHOOL TRANSFER SEPTEMBER 2021

CORNWALL COUNCIL *one and all - ommegh all* **Together for Families**

Do you have a child born between 1 September 2016 and 31 August 2017?

If so, you will need to apply for a place in a reception class in September 2021 for that child by the deadline of **15 January 2021**.

Please note: you will need to apply even if your child attends a school's nursery or pre-school class. If a school is over-subscribed the fact that a child attends a school's nursery or pre-school or a local nursery or pre-school, does not automatically guarantee a place at that school. The school's over-subscription criteria will be used to allocate places. Visit our website or contact us for more information.

Visit www.cornwall.gov.uk/admissions for more information and to access the online application system.

Need help with your application?
Contact the Family Information Service on 0800 587 8191
www.cornwall.gov.uk/admissions

The deadline for applications is **15 January 2021**

www.cornwall.gov.uk

Applying for a secondary school place for September 2021

Special Educational Needs
If a child has a Health and Care (H&C) Plan, has been issued for your child you do not need to complete an application form. Please contact the Statutory SEN Service for more information. Tel: 01872 323342 Email: statutorysen@cornwall.gov.uk

1 Decide on your preferred schools
You are strongly advised to name three preferences on the application form. **Naming a second or third preference does not give you any less chance of getting a place at your preferred school.** When making your decision you should...

- ...think about how your child will get to school. Go to www.cornwall.gov.uk/schooltransport for more information on whether your child would be entitled to transport to school.
- ...look at the **admissions arrangements** on our website that will be used to allocate places for each school.
- ...consider naming your nearest or designated school as one of your preferences. You can find your nearest or designated school on our website.
- ...look at the detailed **admissions information** on our website, also available on request.

2 Submit your application by 31 October 2020
Apply online at www.cornwall.gov.uk/admissions

3 Wait to find out which school you have been allocated
If you applied on time you will be notified of your allocation on **National Offer Day 5 March 2021**. Apply on time! Late applications will only be dealt with after National Offer Day and there may not be any places left at your preferred schools.

Transfer to secondary school September 2021
Applying for a place in year seven at a secondary school

Information and guidance
Website and application form: www.cornwall.gov.uk/admissions
Email: schooladmissions@cornwall.gov.uk
Post: School Admissions Team, County Hall, Truro, TR1 3AT
Telephone: 0208 1234 165

Need help with your application?
Contact the Family Information Service on 0800 587 8191

The deadline for applications is **31 October 2020**

www.cornwall.gov.uk

Last day of term: **Friday 18th December 2020**

Half Term: **Monday 26th to Friday 30th October 2020**



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

Important changes for making bookings and payments for Breakfast Club and After School Club

We are pleased to be able to offer Breakfast Club and After School Club again from September 2020. However, it has become necessary to make some changes to the way bookings are taken and payments are made. These necessary changes are so that staffing requirements and adequate arrangements can be in place in advance of those sessions. Thank you for your ongoing co-operation with our policies, it is very much appreciated.

A reminder of the sessions:

Breakfast Club

Breakfast Club is held in the school library, within the old school building, Monday to Friday from 8.00 am. If your child is booked into Breakfast Club they will have to arrive by 8.30 am to avoid crossing over with our Key Stage 2 children arriving for school. Please press the buzzer at the main entrance on arrival and a member of staff will collect your child from the gate. Breakfast Club children will be offered cereal, toast and fruit juice as normal on arrival. Please note the slight increase in price to £3.50 per session.

After School Club

After School Club is also held in the school library. All children attending are collected from their class and taken to the library. Children will be offered snacks i.e crackers, soft cheese and fruit. After School Club runs from the end of the school day to 5.30pm, Monday, Tuesday, Wednesday, Friday and 5.00 pm on Thursdays. You can collect at any time but no later than the advised finish time for the day, if a child is collected after the finish time our late collection charge of £5 will be applied to your Parent Pay account. Cost per session remains at £6.50.

How to book

You can make a booking by phoning the school office 01208 872339 (you can leave a message on the answerphone if out of office hours or during busier times), by email to admin@lostwithielsch.org or do to the school office. Whichever way you book, we will reply to you so you know whether the booking is confirmed or not. **Please note we have had to limit the number of places in Breakfast Club to 10 children maximum and After School Club to 20 places maximum so parents/carers must book in advance by at least 48 hours. Please do not bring your child to Breakfast Club without a booking as we will be unable to accept them.** If you know that you require a regular booking for your child please let us know as soon as possible as Breakfast Club and After School Club places will be allocated on a 'first come, first served' basis so we would suggest the earlier you book the better chance you have of securing a place for your child.

Cancellations

Due to the limited places available if you have made a booking and need to cancel please advise the school office as soon as possible so this place can be made available for another child. If a late cancellation is made we will apply the normal charge for the booked session.

Breakfast Club cancellation should be received by midday of the previous school day. i.e cancellation for Monday's Breakfast Club should be received by midday the previous Friday.

After School Club cancellation should be received no later midday on the same day as the booking.

How to pay

Payment is via Parent Pay for Breakfast Club and After School Club and has to be made in advance, at least the day before the booked session. **We are unable to offer the session if it has not been paid for in advance.** The payment is per session and is the same no matter how long your child is at the club on that day.

The charges are as follows:

Breakfast Club - £3.50 per session includes a choice of toast or cereal

After School Club - £6.50 includes a snack

Last day of term: Friday 18th December 2020

Half Term: Monday 26th to Friday 30th October 2020



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

New Cornwall Education Learning Trust School Meals & Debt Policy

Cornwall Education Learning Trust has a new School Meals & Debt Policy which will be implemented by our school. Please see the policy statement below for parents/carers, the full policy can be found on our website. Please ensure you read the attached statement and if you have any queries regarding it contact the school office.

Cornwall Education Learning Trust policy statement for parents regarding the School Meals Debt Policy

Cornwall Education Learning Trust has adopted a strict no debt policy relating to the school meals service.

If debts are incurred, then the school budget has to pay for them. This means that money which should have been spent on the children's education is used to pay for debts incurred by parents. Every parent will agree that this is unacceptable and we request that all parents give this policy their full support.

No parent would take their child to a restaurant and expect them to be given food without paying; the same applies at school. If parents believe that their child may qualify for entitlement to Free School Meals, please complete the online form on the Cornwall Council website by visiting www.cornwall.gov.uk/education-and-learning/schools-and-colleges/school-meals/application-for-free-school-meals-and-pupil-premium. This allowance is a statutory right and it is important that you use it if you qualify. Help is available with your application; please contact the school office for more details.

Parents must pay in advance for a school lunch, using the school's Parent Pay system. Children will not be provided with a school lunch unless it has been paid for, except those that are entitled to Free School Meals. If a parent genuinely forgets to pay in advance, the school may grant a debt allowance of 1 meal. However, this debt must be paid with 1 week and future meals must be paid for in advance before any meal is provided.

For non-payment days, where the school is unable to contact the parents, and therefore has to provide the child with a lunch, the school will provide the child with a standard meal (i.e. whatever is on the menu that day). If, however, it is discovered that the child has forgotten to bring a packed lunch after the school has finished serving the main meal the school's kitchen will do their best to provide them with a cold lunch (i.e. sandwiches and fruit).

Last day of term: Friday 18th December 2020

Half Term: Monday 26th to Friday 30th October 2020



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

Chartwells School Packed Lunches—thank you for those whose children are having school lunches for your pre-orders. If your child would like a school packed lunch and you haven't booked, please call the school office giving at least 24 hours notice. Thankyou.

Primary Lunch Menu

Week One

31/08, 14/09, 28/09, 12/10, 26/10

	Monday	Tuesday	Wednesday	Thursday	Friday
Hot Main Dish	Hot Dog Or Veggie Hot Dog	Cheese or Tuna Sandwich	Southern Baked Chicken Or Quorn Nugget Wrap	Ham Or Egg Sandwich	Steak or Cheese & Onion Pasty
Sides	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit
Desserts	Banana Oat Bite	Chocolate Brownie	Muffin	Flapjack	Shortbread

Week Two

7/9, 21/09, 5/10, 19/10

	Monday	Tuesday	Wednesday	Thursday	Friday
Hot Main Dish	Beef Or Quorn Burger	Tuna Or Cheese Wrap	Cheese & Tomato Pizza	Chicken Mayo Or Egg Sandwich	Sausage Roll Or Veggie Sausage Roll
Sides	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit	Crudités & Fresh Fruit
Desserts	Fruity Flapjack	Strawberry Sponge	Chocolate & Apricot Brownie	Oatie Cookie	Iced Sponge

Last day of term: **Friday 18th December 2020**

Half Term: **Monday 26th to Friday 30th October 2020**



Lostwithiel School
Bodmin Hill
Lostwithiel
Cornwall
PL22 0AJ

www.lostwithiel.cornwall.sch.uk
Telephone: 01208 872339

**PRIDE,
PASSION,
PARTNERSHIP,
PERSEVERANCE,
PARTICIPATION.**

LOSTWITHIEL SCHOOL TERM DATES 2020/2021

SEPTEMBER 2020							OCTOBER 2020							NOVEMBER 2020						
Mon		7	14	21	28		Mon		5	12	19	26		Mon		2	9	16	23	30
Tues	1	8	15	22	29		Tues		6	13	20	27		Tues		3	10	17	24	
Wed	2	9	16	23	30		Wed		7	14	21	28		Wed		4	11	1	25	
Thurs	3	10	17	24			Thurs	1	8	15	22	29		Thurs		5	12	19	26	
Fri	4	11	18	25			Fri	2	9	16	23	30		Fri		6	13	20	27	
Sat	5	12	19	26			Sat	3	10	17	24	31		Sat		7	14	21	28	
Sun	6	13	20	27			Sun	4	11	18	25			Sun	1	8	15	22	29	
DECEMBER 2020							JANUARY 2021							FEBRUARY 2021						
Mon		7	14	21	28		Mon		4	11	18	25		Mon	1	8	15	22		
Tues	1	8	15	22	29		Tues		5	12	19	26		Tues	2	9	16	3		
Wed	2	9	16	23	30		Wed		6	13	20	27		Wed	3	10	17	24		
Thurs	3	10	17	24	31		Thurs		7	14	21	28		Thurs	4	11	18	25		
Fri	4	11	18	25			Fri	1	8	15	22	29		Fri	5	12	19	26		
Sat	5	12	19	26			Sat	2	9	16	23	30		Sat	6	13	20	27		
Sun	6	13	20	27			Sun	3	10	17	24	31		Sun	7	14	21	28		
MARCH 2021							APRIL 2021							MAY 2021						
Mon	1	8	15	22	29		Mon		5	12	19	26		Mon		3	10	17	24	31
Tues	2	9	16	23	30		Tues		6	13	20	27		Tues		4	11	1	25	
Wed	3	10	17	24	31		Wed		7	14	21	28		Wed		5	12	1	26	
Thurs	4	11	1	25			Thurs	1	8	15	22	29		Thurs		6	13	20	27	
Fri	5	12	19	26			Fri	2	9	16	23	30		Fri		7	14	21	28	
Sat	6	13	20	27			Sat	3	10	17	24		Sat	1	8	15	22	29		
Sun	7	14	21	28			Sun	4	11	18	25		Sun	2	9	16	23	30		
JUNE 2021							JULY 2021							AUGUST 2021						
Mon		7	14	21	28		Mon		5	12	19	26		Mon		2	9	16	23	30
Tues	1	8	15	22	29		Tues		6	13	20	27		Tues		3	10	17	24	31
Wed	2	9	16	23	30		Wed		7	14	21	28		Wed		4	11	1	25	
Thurs	3	10	17	24			Thurs	1	8	15	22	29		Thurs		5	12	19	26	
Fri	4	11	18	25			Fri	2	9	16	23	30		Fri		6	13	20	27	
Sat	5	12	19	26			Sat	3	10	17	24	31		Sat		7	4	21	28	
Sun	6	13	20	27			Sun	4	11	18	25		Sun	1	8	15	22	29		

SCHOOL HOLIDAYS

BANK HOLIDAYS

Christmas Day	25th December 2020	
Boxing Day	26th December 2020	
Bank Holiday (in lieu of 26 Dec)	28th December 2020	
New Years Day	1st January 2021	
Good Friday	2nd April 2021	
Easter Monday	5th April 2021	
May Bank Holiday	3rd May 2021	
Spring Bank Holiday	31st May 2021	
Summer Bank Holiday	30th August 2021	

LOSTWITHIEL SCHOOL INSET DAYS

1 day:	Friday 12th February 2021
5 days:	Monday 7th to Friday 11th June 2021

Last day of term: **Friday 18th December 2020**

Half Term: **Monday 26th to Friday 30th October 2020**