



## MINUTES of the LOSTWITHIEL LOCAL GOVERNING BODY MEETING

13 July 2016, 6.00

### Part A Public.

Item	Subject	Action
	<p><b>Present:</b>  Jonathan Brown (JB)  Tabitha Carnell (TC)  Tom Miles (TM)  Ann Quarmby (AQ)  Natalie Simmonds (NS) – Head  Kat Smith (KS) – Chair  Dan Solly (DS)  Tim Spring (TS)  Mike Stead (MS)  Kate Webber (KW)</p> <p><i>Also in attendance:</i>  Jeremy Alder (JA) – Clerk</p>	
	<b>Apologies:</b> Ramon van de Velde (RV)	
1	<b>Conflicts of Interest:</b> no additional interests were declared.	
2	<b>Previous minutes</b> of the 18 May 2016 were accepted as an accurate record of the meeting.	
3	<b>Matters arising</b>	
3.1	<p>3.3. Catering contract.  NS explained that contract has been awarded to a new company from September.  In practical terms do not expect much to change, our staff will transfer across.</p>	
4	<b>Standards</b>	
4.1.	<p>Headteacher's report including Safeguarding update.  KS2.  NS explained we know our headline results, but progress results will not be known until the autumn. We can compare our KS2 attainment with a national figure, but not KS1.  Explained that with the harder tests the national figure has dropped to 53%, but she expects the national floor target to be lowered.  For this year there are just two standards – 'made expected progress or not' – NS</p>	

	<p>thought this would probably change next year.</p> <p>Explained actions and priorities for next year.</p> <p>Governors thanked NS and her staff for their hard work in achieving these results.</p>	
4.2	<p>KS1.</p> <p>EYFS. 69% 'Good Level of Development' so we expect to remain above national level. Highlighted we have a small cohort, where one child equates to 6%. KW explained how the staff assess children, and county will provide analysis.</p> <p>RSC have said they will look at GLD and phonics rather than KS2.</p> <p>Phonics at 100% and both NS and KW felt that the way we implemented RWI was a major contribution to this.</p> <p>Mevagissey also had 100% and more PLT schools will be introducing RWI next year, which will allow more opportunities for more staff to receive training.</p> <p>NS explained following spring term projections for Maths at 40% we put a lot of time and resource into improving this (and Writing projections were much higher at that time).</p> <p>Governors asked what contributed to this?</p> <p>Moderation and understanding of the new curriculum by staff did not help; use of Classroom Monitor; individual performance issues.</p> <p>NS highlighted where these issues have been put into the first Risk Register.</p> <p>Went through the planned actions both locally and at the MAT level.</p> <p>KS asked how will we be monitoring in the future – eg separate cohorts? NS explained that some analysis has been done but we need to wait for progress assessment from RAISE Online.</p>	
4.3	<p>Admin role – NS updated governors on the expected changes.</p> <p>Very pleased with the new shared SENDCo appointment.</p> <p>KW to share new forest school curriculum.</p> <p>Governors talked about capturing feedback from current Y6 about the residential which could be shown to parents next year.</p> <p>KW reported that the use of the hall by the toddler group is proving very successful.</p>	<b>KW</b>
4.4	<p>Safeguarding.</p> <p>NS highlighted she has discussed with our safeguarding trainer what should be shared. Governors discussed whether they wanted everyone to have this level of detail – consensus was they should. Need to treat it as highly confidential was stressed.</p>	
4.5	<p>Review of SDP 2015.16.</p> <p>Item 7 rows missing – SN to re-send.</p> <p>Mentioned limited IT funds this year due to SIMS licence, looking to exploit it more next year.</p> <p>Impact of new site manager was noted.</p>	<b>SN</b>
4.6	<p>Risk Register.</p> <p>NS stressed it is a first draft, and she had found this a really useful exercise.</p>	
4.7	Confidential Item.	
<b>5</b>	<b>Premises / Parking</b>	

5.1	<p>NS stressed the presentation is as much as we know at present.  Retaining wall will be rebuilt and repaired so will be significantly cheaper.  Renovation works. KW highlighted the change in timetable – but the new completion date does include a contingency period.  New Elliott building.  Discussed various options with the architect to obtain the flexibility we want – including having two separate classrooms in the future if required.  Most furniture cannot be purchased through this funding – but SMART boards can be included.  Will write to our neighbours when some plans are clearer.</p>	
5.2	<p>Parking.  Agreed to defer this to September, but also set up a small working group of 3 governors max – names to NS please.</p>	<b>ALL</b>
<b>6</b>	<b>Stakeholders</b>	
6.1	<p>Feedback from LGB Chairs meeting:</p> <ul style="list-style-type: none"> <li>• Now meeting termly with Chair of the Board.</li> <li>• Communications / links with the Board discussed.</li> <li>• Agreed more standardisation is required in some areas of communications.</li> </ul>	
6.2	CEO's report and recent Board minutes were noted.	
<b>7</b>	<b>Governance</b>	
7.1	<p>Election of Chair.  DS was unanimously elected as the new Chair and will take up office from 1 September.  KS confirmed she expects to stay as a governor for the autumn term, and suggested we revisit individual roles in September.</p>	
7.2	<p>Meeting Dates 2016.17.  The following dates were agreed for next year:  28/9, 7/12; 25/1, 22/3; 24/5, 12/7.</p>	
7.3	<p><i>Items for next agenda:</i>  Invite SENDCO.  Register of Interest to be updated.  Assessment system.</p>	
<b>8</b>	<b>AOB</b>	
8.1	NS mentioned INSET and training.	

<b>Signed</b>	<b>Date</b>
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